

BSB60120 ADVANCED DIPLOMA OF BUSINESS

CRICOS 106813D

Course Overview

This course is the peak point of the business stream of courses and prepares the students to have knowledge and skills for paraprofessional/highly skilled and/or further learning at Bachelor or Graduate Diploma level.

Individuals in these roles carry out a mix of specialist and complex administrative or operational tasks that require self-development skills. They use well-developed skills and a broad knowledge to autonomously judge and implement decisions within broad parameters to provide specialist advice and apply solutions to an extended range of unpredictable problems. They may provide leadership and guidance to others with some limited responsibility for the output of others.

Teaching sessions are trainer-led in-group sizes of up to 30 participants. The teaching program is undertaken using a planned schedule in accordance with national standards.

Course Features

- 10 units in total
- 4 terms per year
- 1 year course
- 40 weeks of learning + 12 weeks holiday
- 20 hours per week face to face learning plus online and self learning

Course Units

Core Units x 5

- BSBCRT611 Apply critical thinking for complex problem solving
- BSBFIN601 Manage organisational finances
- BSBSUS601 Lead corporate social responsibility
- BSBTEC601 Review organisational digital strategy
- BSBOPS601 Develop and implement business plans

Elective Units x 5

- BSBOPS504 Manage business risk
- BSBSTR602 Develop organisational strategies
- BSBLDR601 Lead and manage organisational change
- BSBXCM501 Lead communication in the workplace
- BSBSTR601 Manage innovation and continuous improvement

Career Opportunities

- Sales Team Manager
- Program Coordinator
- Business Development Manager
- Senior Manager
- Departmental Manager